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Nov. 3, 1998
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PLANNING PRODUCTIVE MEETINGS IS FOCUS OF NEXT IABC GATHERING

DAYTON, Ohio — Dayton-area communicators will learn the methods behind planning productive meetings at the November meeting of the Dayton chapter of the International Association of Business Communicators (IABC).

Susan McLaughlin of Business Communication Consultants will offer sound and proven ways to plan for and structure productive meetings from 11:30 a.m. to 1 p.m. Thursday, Nov. 19, in the main dining room of NCR Sugar Camp, 101 W. Schantz Ave. in Oakwood. Cost of the luncheon meeting is \$14 for members and \$20 for non-members. Reservations, which are due by Monday, Nov. 16, can be made by calling (937) 640-1521.

Interested guests and prospective members are welcome to attend.

IABC is a worldwide network of communication and marketing professionals dedicated to fostering communication excellence. For more information on the meeting, call Susan Schwieterman at (937) 866-4013.